



# Quality Policy

## Basic Beliefs

The Berwick Lodge Primary School management system complements the specific technical and professional requirements for primary school educational services and management.

It is designed to satisfy the most demanding quality requirements of the Department of Education & Training (DET) as well as the staff, parents and students by ensuring that the delivery of educational services conforms to their specified requirements.

Our management system will satisfy the requirements of the AS/NZS ISO 9001:2015 Quality Management Systems - Requirements.

## Goals & Guidelines

To ensure the successful realisation of our School Strategic Plan, Berwick Lodge Primary School has instituted this quality policy to ensure that:

- The educational services provided by Berwick Lodge Primary School are suitable for the needs of the school's interested parties and will wherever possible, exceed these.
- Berwick Lodge Primary School effectively maintains a quality management system that is as a minimum compliant with AS/NZS ISO 9001:2015 Quality management systems-Requirements.
- The educational services and administrative functions of Berwick Lodge Primary School comply as a minimum with governmental and societal requirements.
- Berwick Lodge Primary School ensures that all staff has the training, resources, and infrastructure necessary to perform their duties effectively and efficiently.
- Berwick Lodge Primary School staff is responsible for quality and continual improvement and take steps to prevent nonconformity.
- Berwick Lodge Primary School has in place measurable objectives for quality that are determined and reviewed on an ongoing basis by the school council.
- Berwick Lodge Primary School regards its suppliers as partners and endeavours to maintain close co-operation with them.

- Berwick Lodge Primary School makes this policy available to staff and other interested parties.

This quality policy complements the school's other policies on curriculum, human resources and occupational health & safety and business

### **Responsibility for Implementation**

The Continual Improvement Team will be responsible for the implementation and continuous monitoring of the policy

### **Date Passed by School Council**

The Quality Policy was passed by School Council on 18<sup>th</sup> June 2018.

### **Proposed Date of Review**

The Continual Improvement Team will be responsible for coordinating and planning the review of the Quality Policy, under the auspices of School Council. The review period will be annually from the policy being passed by School Council.